

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **March 23, 2023**
4 **Lake Charles, LOUISIANA**

5
6 MEETING MINUTES

7
8 I. CALL TO ORDER

9 President Vikki Travis called the meeting to order at 10:08 AM
10 A quorum was present to conduct business. This board meeting was a Board Luncheon
11 and holed at the conclusion of the winter workshop.

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13 **Members Present in Person or Proxy:**

14 Vikki Travis
15 Eric Deroche
16 Amy Dawson
17 Terry Guidry
18 Benjamin Walker
19 Christina Dayries for Casey Tingle
20 Danielle Maples
21 Jack Badinger
22 Dawson Primes - proxy given to Vicki Travis
23 Deano Moran - proxy given to Ben Walker
24 Missy Cowart - proxy given to Eric Deroche
25 Mark Ward
26 Skip Breeden

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29 **Members Excused:**

30 Gene Dunnigan for LTC Jay Oliphant
31 Liz Hill

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33 **Members Absent:**

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35 **Guests:**

36 Dee Pidgeon
37 Dale Viola Jr.
38 Anthony Summers
39 Jennifer Constantin

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I. OFFICER REPORTS

- A. President – Vikki Travis – Vicki discussed how the LEMC was coming along and asked board members to promote the event.
- B. Vice President – No Report Ben made a motion to approved the January meeting minutes, May seconded the motion and the motion passed.
- C. Treasurer – Eric Deroche - discussed the December financials. Eric made a motion to accept the financials as presented. Skip accepted the motion, Terry seconded, and the motion passed. Eric estimated a profit around \$39,000.00 in 2022.

II. COMMITTEE REPORTS

- A. CERTIFICATION – Amy Dawson reported on applications for review. Amy made a motion pending the payments and tests to approve the list presented. Eric seconded the motion and the motion passed. Amy advised the Frank Graff will be given an additional 90 days to send in hiss renewal. Amy also discussed that LEMB’s will not be renewed as an LEMB and will need to be renewed as an LEMP.

Vence Beches	LEM Pro (LEM-P)
	LEM Technical (LEM-
Melinda Brown	T)
Robert Martin	LEM Basic (LEM-B)
Brian West	LEM Basic (LEM-B)
	LEM Technical (LEM-
Kyle Piercy	T)
Melvin Jackson III	LEM Basic (LEM-B)

- B. CHARTER AND BYLAWS –No report. Ben reported that nothing is going on with bylaws. Ben will look at the wording for the committees.
- C. LEGISLATIVE – Casey Tingle gave a report on the recent legislative session.
- D. MEMBERSHIP – No Report. Office will work on a flyer for membership.
- E. NOMINATING –No Report.
- F. WORKSHOP – Eric announced the workshop is coming along and expected to be larger than last year. The final agenda has been posted on the website. Rooms at the hotel are selling fast so make sure to book your room. Monday will be a Mardi Gras reception theme and Tuesday will be at the pool again. Golf tournament looking good with over 30 players. Pre and post conference meetings are set. The committee is looking at other cities for 2024 as we continue to grow.

89 G. SOCIAL MEDIA – Anthony Summers –committee had two meetings and is
90 moving along. Looking at adding member and board member spotlights along
91 with FB reels. Will work on promoting conference onsite on social media.

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93 H. EDUCATION – Danielle discussed the possibility to sponsor students for the
94 2024 conference and will discuss with Eric adding it into the 2024 budget.

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96 **III. NEW BUSINESS**

97 Eric made a motion for the LEPA lifetime memberships for Sonya Wiley –
98 Gremillion and Christopher Guilbeaux, Amy seconded the motion and the motion passed.
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100 Vicki discussed that Christopher Guilbeaux will serve as the LEPA Executive Director at
101 the LSA and LMA conferences. LEPA will cover the hotel room and registration for
102 these meetings. The office will handle the registrations and will have business cards made
103 for Chris. Chris already attended the Police Jury earlier in 2023 on behalf of LEPA. The
104 board will revisit later in the year and look at adding these costs in the 2024 LEPA
105 budget.

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107 **IV. ADJOURNMENT**

108 The meeting adjourned at 11:40 am.

109 The next LEPA board meeting will be held on Monday May 8, 2023 at the LEMC
110 conference.

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113 Respectfully submitted,

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117 Melanie Talley

118 Executive Director